

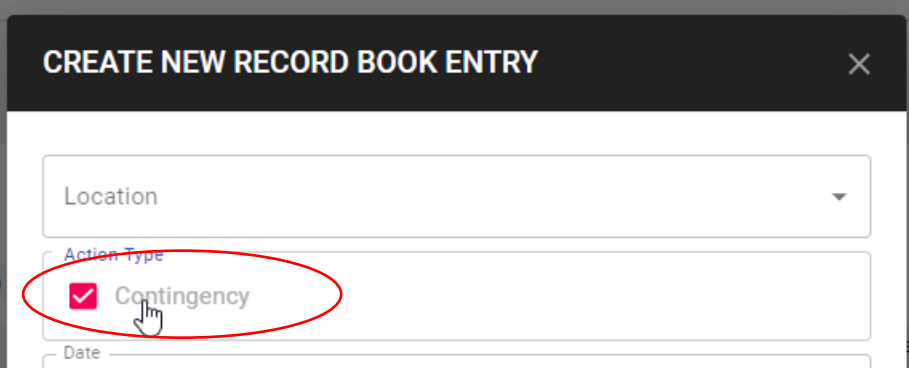
Record Book - **Planned** versus **Contingency**

When making records in the Record Book, Users can choose to make a **Planned Record** or a **Contingency Record**. The default is a **Planned Record** and is changed via the Action Type check-boc

Important Recommendations – **Planned Records**

- During the initial vessel profile setup, in Biofouling Management a vessels niches and PLANNED management activities are defined in the Planned Niche Management table – this creates the expected **Planned Records** for the Record Book
- In this table **ONLY** define management activities that occur at regular intervals
- Definitely add a Dry-dock Cleaning (usually 60 months, but define to suit your coating)
- Do not add records of actions performed in this table

Think carefully before adding other actions – WHY?..... These **Planned Actions** & intervals are measured in the risk score of the Implementation Metrics (external & internal)



CREATE NEW RECORD BOOK ENTRY

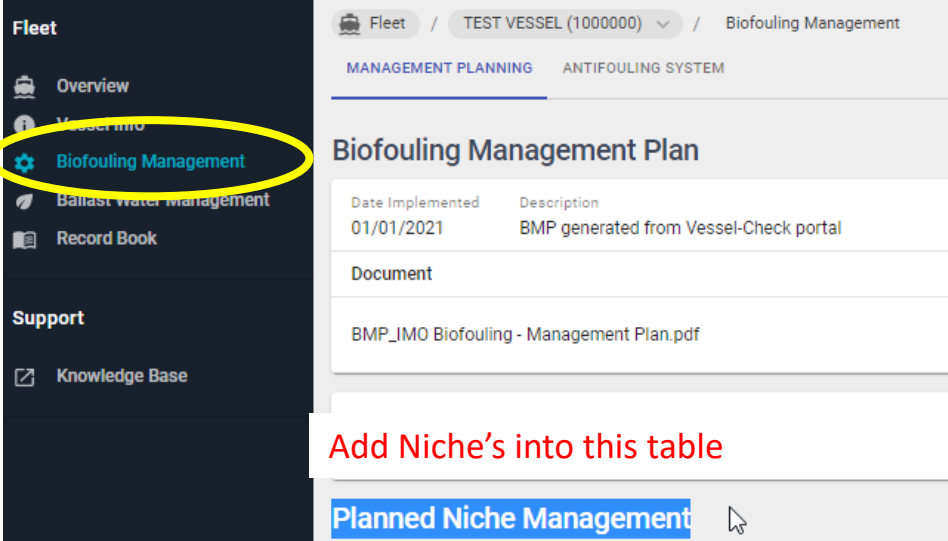
Location

Action Type

Contingency

Date

ALL **Planned Records** will be defined in the Planned Niche Management table, BEFORE Record Book entry



Fleet

Overview

Vessel Info

Biofouling Management

Ballast Water Management

Record Book

Support

Knowledge Base

Fleet / TEST VESSEL (1000000) / Biofouling Management

MANAGEMENT PLANNING ANTIFOULING SYSTEM

Biofouling Management Plan

Date Implemented	Description
01/01/2021	BMP generated from Vessel-Check portal

Document

BMP_IMO Biofouling - Management Plan.pdf

Add Niche's into this table

Planned Niche Management

Record Book - Planned versus Contingency

Important Recommendations – Contingency Records

- Only created during the record book entry
- Suitable for ad-hoc actions, irregular and/or infrequent activities, e.g. inspection before port entry
- Makes available a larger selection of Action Types & all of your niches

Biofouling Record Book – PLANNED Activities

- ONLY for regular actions e.g. 5 year Docking Cycle or annual inspection
- MUST be defined in the Biofouling Management, Planned Niche Management table
- Used to calculate Implementation Metrics (external & internal)

Biofouling Record Book – CONTINGENCY Activities

- For ALL ad-hoc / irregular actions e.g. in-water inspection before entry to NZ or going on hire
- Select Contingency Box when creating the record
- Helps Hull Husbandry risk metric
- Can NOT be used to record a defined planned activity on defined niches